



WISBECH TOWN CRICKET and HOCKEY CLUB



Wisbech Town Cricket and Hockey Club Privacy Policy (updated May 2020)

This notice explains how personal information you provide to Wisbech Town Cricket and Hockey Club (WTC&HC) will be used by us and explains your rights in respect of your personal information. This relates to the publicly available website and members data.

Information we collect

We collect personal information you give us when you register with WTC&HC and information derived from your membership, membership of the Lottery Scheme, when you volunteer for us and are employed by us. This includes:

- Identifying information such as your name, address and contact details;
- Gender and date of birth;
- Ethnicity and place of birth;
- Details of your emergency contact;
- Medical details;
- Membership type;
- Membership payment information;
- Contact details of a parent or guardian for those under the age of 18;
- Details of any relevant sporting qualifications such as coaching or umpiring);
- Details of any relevant other qualifications such as safeguarding and first aid
- Education institution details or occupation;
- Participation in training and coaching; and
- Team and attendance records.
- Where necessary bank details

Use of information; Members, volunteers and employees

WTC&HC may obtain your personal information for the following reasons:

- Registering with WTC&HC
- Registering with The England and Wales Cricket Board (ECB) and England Hockey (EH) and other bodies to which WTC&HC is affiliated
- Registering with the leagues in which WTC&HC plays and for tournaments or other competitions;
- Maintaining our membership database;
- Maintaining our England Hockey Club Portal as a central resource for our club activities
- Maintaining our alumni database;
- Maintaining medical information for safety purposes;
- Contacting you with information relevant to your membership
- Details of events which may be of interest to you; and
- Disclosure and Barring Service checks where appropriate.
- To work with partner organizations when we are applying for grant funding or spending monies awarded to WTC&HC for the purposes of demonstrating the objectives of each funding project are being met.



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Use of information; Employees and volunteers

- Information necessary to recruit and employ staff such as application forms and references, National Insurance numbers and bank details

Use of information; Visitors to the website

- The website <https://www.wtchc.co.uk> site is operated by WTC&HC. Some websites collect data about you using COOKIES. WTC&HC do not use cookies to collect data.
- If you have consented when submitting your personal data through the email link provided on the website we may use your personal information, as stated above, to market to you WTC&HC, EH and ECB only as you may have indicated or consented to.
- Our web site may contain links to other web sites that are outside our control and are not covered by this Privacy Policy. If you access other sites using the links provided, the operators of these sites may collect information from you that will be used by them in accordance with their privacy policy, which may differ from ours.

Your consent

Consent to the processing of your personal information has been obtained by completion of WTC&HC membership form online and/or hardcopy. The processing of your information for these reasons is also required for us to administer the terms of your membership with WTC&HC. Where relevant, your consent to the processing of your personal information may be withdrawn at any time.

Disclosure of personal information

Your personal information shall only be disclosed where permitted or required by law or as outlined above. If WTC&HC identify instances where sharing of your personal data could be used for any purpose not covered in this notice you will receive prior notice of the use for the new purpose and where relevant your consent obtained for that new use.

We do not share information outside of the UK.

Storage of personal information

Your personal information shall be stored by WTC&HC in the UK for the duration of your membership, volunteering status or employment. Following termination of your membership with WTC&HC we shall erase all records of your personal information from our membership lists but store your records on our alumni database unless you instruct us otherwise. Your details regarding your volunteering or employment status will be kept as long as required by employment law and any guidance from the National Governing Body All personal information stored by WTC&HC shall be held securely and shall not be transferred to any recipients outside of WTC&HC unless your prior consent to such transfer has been obtained. This will be recorded using the membership form.

WTC&HC cannot accept any responsibility for any loss, disruption or damage to your data or your computer system which may occur whilst using material derived from our website. We also strongly recommend that you regularly run an anti-virus programme on all material downloaded from the Internet.



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Rights and choices

You may request access to, or seek the erasure or rectification of your personal information that we hold. You may also advise us of any restrictions you seek to impose on the processing of your personal information or of any objection you have to the processing of specific information about you using info@wtchc.co.uk

Where you remain unhappy with a response you receive about the treatment of your personal information you can contact the Information Commissioner (www.ico.org.uk)

Changes to Privacy Policy

If we change our Privacy Policy, we will post the changes on the website page, and may place notices on other pages of the web site, so that you may be aware of the information we collect and how we use it at all times. We will also e-mail you should we make any changes, so that you may consent to our use of your information in that way. Continued use of the service will signify that you agree to any such changes.