



# WISBECH TOWN CRICKET and HOCKEY CLUB



ENGLAND  
HOCKEY



## RISK ASSESSMENT

**Venue:** Wisbech Hockey Club + Harecroft Road Astro **Completed by:** Natalie Ward

**Date:** Updated May 2020

### Playing Area/Training Area

Check that the area and surroundings are safe and free from obstacles, check floor, roof leaks, lighting, heating, security and welfare.

What are the Hazards?	Who might be harmed	What are you already doing?	Further action	Action by	Action Date	Progress
Frozen pitch	Players/umpires/spectators	Monitoring pitch	Communication via messages, facebook, website	Inspection Team	Ongoing	
Spare football goals around pitch	Players/umpires	Ensure goals are back against the fences	Remind captains/home umpires/coaches to do this	Coaches/captains/home umpires	Weekly	



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Hockey balls being hit by non-playing participants on the side of the pitch	Spectators (adults and children)	Appropriate person to ask participants to stop	Reminder to all members/ spectators not to do this during games/ training	Coaches/adults/event organisers	Ongoing	
Dangerous items-broken glass etc.	All	Coaches and captains checking pitch before starting training/ matches	Seek advice on prevention of vandalism to pitch	Coaches/ Captains	Ongoing	

## Car park

What are the Hazards?	Who might be harmed	What are you already doing?	Further action	Action by	Action Date	Progress
Vehicle Movement	All	Crossing between clubhouse and pitch path is clear	Younger children escorted across car park during training sessions	Parents	Ongoing	



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Speed of vehicles	All	Speed limit signs at entrance	More signs needed to remind drivers	All and joint committee	Ongoing	
Exit to main road	Drivers/passengers	Keeping trees/hedges well cut back to help visibility		Joint Committee	Ongoing	
Large events (e.g. Lashings)	All	Parking controlled by marshals wearing high visibility jackets/ vest	Guidance to marshals	Event organisers	Before all large events	

## Changing rooms/Club house

What are the Hazards?	Who might be harmed	What are you already doing?	Further action	Action by	Action Date	Progress
Entrance ramp outside members bar may become slippery	All	Non-slip surface	Maintaining the non-slip surface	Joint committee	Ongoing	



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Playing kit left in teas area	All	Captains asking players to put kit in cars	Specific areas to leave kit safely	Joint committee and team captains	Ongoing	
Emergency exits keep clear	All	Notices by exits		Joint committee	Ongoing	
Children in kitchen	Children	Making all those in kitchen aware		Joint committee	Ongoing	

## Equipment

Check that it is fit and sound for activity and suitable for age group/ability, check there is no equipment left from other activities or obstructions left in the sporting area

What are the Hazards?	Who might be harmed	What are you already doing?	Further action	Action by	Action Date	Progress
Goals on Pitch	Players/coaches/umpires	Ensuring they are in good condition	Replacing ones that are broken	HHMC	Ongoing	



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Floodlights in good working order	Players/coaches/umpires	Ensuring they are in good condition	Replacing bulbs that are broken	HHMC	Ongoing	
Uninvited people on pitch	All	Appropriate adult asking uninvited people to leave	Signs indicating no unauthorised persons to be on pitch	HHMC	Ongoing	

## Participants

Check that the attendance register is up to date with medical information and contact details. Check that performers are appropriately attired for the activity.

What are the Hazards?	Who might be harmed	What are you already doing?	Further action	Action by	Action Date	Progress
GK wearing correct kit	GK's	Ensuring all GK's have correct kit		Club Captains	Ongoing	



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Gum shields and shin pads worn	Players	Encourage players to wear at training sessions and matches		Captains/ Coaches	Ongoing	
Medical records	Junior Players	Relevant coaches have access to the information if required		Junior Development Officer	Ongoing	
Emergency contact numbers	Junior Players	Relevant coaches have access to the information if required		Junior Development Officer	Ongoing	
Emergency contact numbers	Adult Players	Information recorded on Teamo system		Committee	Ongoing	



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## Emergency points

Check that emergency vehicles can access facilities, and that a working telephone is available with access to emergency numbers.

What are the Hazards?	Who might be harmed	What are you already doing?	Further action	Action by	Action Date	Progress
Telephone access	Injured person	All captains have mobile phone		Committee	Ongoing	
Emergency numbers	Injured person	All captains and coaches to have emergency numbers		Committee	Ongoing	
Emergency vehicles access kept clear	Injured person	Keep the access clear		Committee/ Captains on match days	Ongoing	
Defibrillator accessible	Injured person	Defibrillator available inside clubhouse- ensuring clubhouse is always open during training and matches	Periodic maintenance	First Aid Co-ordinator	Ongoing	



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## Safety information

Check that evacuation procedures are published and posted somewhere for all to see. Ensure that volunteers and staff have access to information relating to health and safety.

What are the Hazards?	Who might be harmed	What are you already doing?	Further action	Action by	Action Date	Progress
Emergency procedures	All	Emergency Procedures on website and on notice board in club house	Ensure captains have emergency numbers in first aid kit	Committee		
Large events (e.g. colour run, Lashings)	Injured persons	St John Ambulance in attendance		Event organisers		

SIGNED:

DATE: